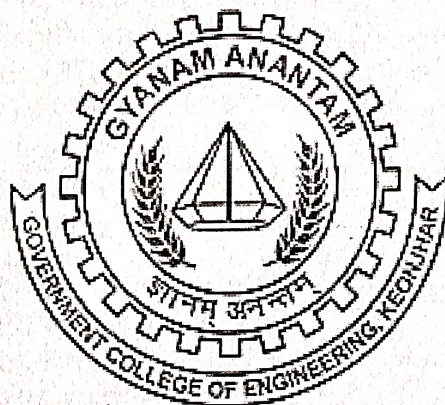


**Proceedings**  
**of**  
**14<sup>th</sup> Meeting of Board of Governors of**  
**Government College of Engineering, Keonjhar**



**Date: 4<sup>th</sup> April, 2022**

**Venue: Board Room, GCE, Keonjhar in Hybrid Mode**

**GOVERNMENT COLLEGE OF ENGINEERING, KEONJHAR**  
**14<sup>th</sup> Meeting of Board of Governors**

**Venue: Board Room, GCE, Keonjhar in Hybrid Mode**

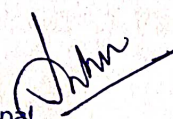
**Date & Time: 4<sup>th</sup> April, 2022 at 11.30 AM**


**Minutes**

The following members of the BOG were present:

1.	Prof. Dhanusdhari Mishra, Chairman, Ex-Professor, IIT(ISM), Dhanbad	Chairman (Online)
2.	Sri Tapan Kumar Satpathy, Additional Secretary to Govt., SD&TE Department, Govt. of Odisha (Representative of Commissioner-cum-Secretary, SD&TE Dept. Govt. Of Odisha)	Member (Online)
3	Dr. Banabehari Mishra, Former Prof. & HOD, D.D. Autonomous College, Keonjhar	Member (Online)
4	Prof. Umesh Chandra Pati, Prof, Department of Electronics & Communication Engineering, NIT, Rourkela (nominated member by AICTE)	Member (Online)
5.	Dr. Ramesh Mohapatra, HOD, Mechanical Engineering, GCE, Keonjhar (Nominated member of GCE, Keonjhar)	Member
6.	Prof. (Dr.) Subhransu Sekhar Dash, Prof. & Head, EE Dept., GCE, Keonjhar (Nominated member of GCE, Keonjhar)	Member
7.	Prof. Trilochan Sahu, Principal, GCE, Keonjhar, Ex-Officio Member	Member Secretary
8	Dr. Subhasish Das, Director, Ardent Steel	Invited Member (Online)

Leave of absence was granted to Prof. Bidyadhar Sahoo, University Nominee as he could not attend the meeting due to some unavoidable circumstances.

  
Principal  
Govt. College of Engineering  
Keonjhar

  
Chairman  
Board of Governors  
G.C.E., Keonjhar

#### **14.1 Welcome address by the Principal and Address by the Chairman, Board of Governors**

At the outset, Principal welcomed Hon'ble Chairman and the members present in the 14<sup>th</sup> BoG meeting and thanked them for attending the meeting. The Chairman, Board of Governors addressed the members present in the meeting and gave his kind consent to start the meetings as per the agenda. All the members paid homage to Late Wing. Commander Kiran Sankar Sahu, a member of the BoG, who departed to the heavenly adobe on 07.02.2022. All the members observed a minute's silence and prayed for his soul to rest in peace.

#### **14.2 Confirmation of minutes of the 13<sup>th</sup> meeting of the Board of Governors held on 18<sup>th</sup> September 2021**

The proceedings of the 13<sup>th</sup> meeting of the Board of Governors (attached as Annexure-I of the agenda notes) held on 18.09.2021 was circulated among all members, since no comment was received from any member; the proceeding of 13<sup>th</sup> BOG is confirmed.

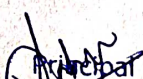
#### **14.3 Action Taken Report on the Minutes of the Meetings**


The Action Taken Report (attached as Annexure-II of the agenda notes) on the decisions/recommendations of 13<sup>th</sup> meeting of the Board of Governors held on 18.09.2021 is reviewed and recorded.

#### **14.4 By-Law of the College**

Principal apprised the Board that after the publication of the notification of the Government vide No. PT1-SDTE-HTE-HTE-II-2020/425/SDTE Dt. 21.01.2021 of the SDTE Department (attached as Annexure-IV in agenda notes), the management of the institution is transferred to the Board of Governors. Hence a By-Law is required to be formulated for the management of the institute with all the details of power and functions of the Board, service conditions and leave rules of the employees to be followed etc. In the meantime, SDTE

Page 3 of 14

  
Principal  
Govt. College of Engineering  
Keonjhar

  
Chairman  
Board of Governors  
G.C.E., Keonjhar

Department has sent a letter vide letter no. SDTE-HTE-HTE-II-0022-2022/1279/SDTE, Dt. 21.03.2022 (attached as Annexure-IV in agenda notes) to Principals of PMEC, Berhampur, GCE, Kalahandi, GCE, Keonjhar and Director, IGIT, Sarang to prepare a bye law in consultation with each other and submit the same in the Department. A meeting with the Principals and senior faculty members of all the colleges is being planned to be conducted at PMEC, Berhampur in the first or second week of April 2022. The Board asked the principal to go ahead.

#### **14.5 Creation of Additional Teaching & Non-Teaching Positions For G.C.E., Keonjhar**

Principal apprised the Board that letters have been sent to the Govt. for creation of various Teaching posts & non-teaching posts Vide Letter No. 810 dt. 07.09.21 & No. 655 dated 29.07.2021 respectively which are pending at Govt. level (attached as Annexure-V, VI in agenda notes) as per the requirement of AICTE norms. The Board asked the principal to follow up with the Government for creation of these posts.

#### **14.6 Approval of Promotion under CAS of 3 Nos. of Assistant Professor from Stage-1 to Stage-2**

Principal apprised that as per the AICTE notification F.No. 37-3/Legal/AICTE/2012 Dt. 8th November 2012 and subsequent Government notification, the college notified to all the faculty members to submit the application who are eligible for the promotion under CAS. Three faculty members have submitted the application for promotion under CAS from Assistant Professor Stage-1 to Stage-2. The Screening-cum-Evaluation committee in its meeting held on 17.12.2021 verified the API score claimed by the applicants and recommended for promotion of the three faculty members from Assistant Professor Stage-1 to Stage-2 as the API score of all these faculty members are more than the minimum requirement as per the AICTE 2012 notification.

Principal  
Govt. College of Engineering  
Keonjhar

Chairman  
Board of Governors  
G.C.E., Keonjhar

Sl. No.	Name	Date of Joining	Effective Date of Promotion from Stage-1 to Stage-2
1	Sudhansu Meher	21.10.2016	21.10.2021
2	Sudhansu Sekhar Mishra	21.10.2016	21.10.2021
3	Sushant Kumar Pradhan	21.10.2016	21.10.2021

The Board approved the promotion of these Assistant Professors from Stage-1 to Stage-2 as per the recommendation of the Screening-cum-Evaluation Committee and asked the principal to recommend their names to the Department for approval.

#### 14.7 Publication of the Result of the Interview of the Selection Committee for Promotion of Associate Professor (Stage-4) to Professor (Stage-5)

Principal apprised the Board that as per the AICTE notification F.No. 37-3/Legal/AICTE/2012 Dt. 8th November 2012 and subsequent Government notification, the college notified to all the faculty members to submit the application who are eligible for the promotion under CAS. One number of application in Electrical Engineering and one number of application in Mechanical Engineering were received for promotion from Associate Professor (Stage-4) to Professor (Stage-5) as per the details given below.

Sl. No.	Name	Present Position
1.	Dr. R.C. Mahapatra	Associate Professor in Mechanical Engg.
2.	Dr. S. K. Mohapatra	Associate Professor in Electrical Engg.

The Screening-cum-Evaluation Committee in its meeting held on date 17.12.2021 evaluated the API scores and parameters as per AICTE notification of the applicants and found that the candidates have secured the minimum required API scores as per AICTE regulation 2012 and recommended their names to appear before the Selection Committee. The Selection Committee meeting was held on 15/03/2022 in hybrid mode for both the departments.

Principal  
Govt. College of Engineering  
Keonjhar

Chairman  
Board of Governor:  
G.C.E., Keonjhar

The Selection Committee for the Mechanical Engineering Department recommended the promotion of Dr. Ramesh Chandra Mohapatra as per the following details.

Sl No.	Name	Present Designation	Recommended Designation in Mechanical Engg. Dept.	Recommended Effective Date of Promotion
1	Dr. R.C. Mahapatra	Associate Professor in Mechanical Engg. GCE, Keonjhar	Professor in Mechanical Engg. GCE, Keonjhar	03.03.2020

The Selection Committee for the Electrical Engineering Department did not recommend for promotion of Dr. Sangram Keshari Mohapatra as per the following details.

Sl No.	Name	Present Designation	Recommended Designation in Electrical Engg. Dept.	Recommended Effective Date of Promotion
1	Dr. S.K. Mahapatra	Associate Professor in Electrical Engg. GCE, Keonjhar	Not Recommended	Not Recommended

As Dr. S.K.Mohapatra got less than 50% marks in the Selection Committee Assessment and not recommended for promotion under CAS, he will be reassessed only after a minimum period of one year as per the relevant clause of the AICTE 2012 notification.

The Board approved the recommendation of the Selection Committee and asked the Principal to recommend the name of Dr. R.C. Mohapatra for promotion under CAS to the Department for approval.

#### 14.8 Approval for Implementation of Group Insurance Scheme for Govt. Employee & Contractual Employees Appointed As Per Group-C And Group-D Rules, 2013

Principal apprised the Board that Group Insurance Scheme for 28 regular staff (19 teaching+ 9 Non-teaching) has been implemented as per the Finance Deptt., resolution vide letter No. 28557 dt. 08.10.21 & SD&TE Deptt. Memo No. 5826/SDTE dt. 17.12.21. An advance of Rs. 7,50,000/- has been deposited in GIS Account in shape of Treasury Chalan. The advance amount deposited will be recovered from the staff in 10 (Ten) equal monthly instalments as per rules.

Scale	Quantum of one time refundable deposit	Sum assured under GIS in case of death while in service	Amount of financial assistance for performance of obsequies
Upto Level-11 of Pay Matrix under ORSP – Rules-2017	Rs. 20,000/-	Rs.4,00,000/-	Rs. 10,000/-
Level-12 and above of Pay Matrix under ORSP Rules-2017	Rs. 30,000/-	Rs. 6,00,000/-	Rs. 10,000/-

The Board accorded post-facto approval for the same.

#### 14.9 Approval of Revision of Monthly Consolidated Remuneration For Contractual Employees Other Than The Employees Governed By Group 'C' & 'D' Rules

Principal apprised the Board that five nos. of employees of this Institution are getting consolidated remuneration as per Finance Deptt. Letter No. 28090/F Dt. 22.09.2017 (attached as Annexure-VII in the agenda notes). Now, the Finance Deptt. has revised the monthly remuneration of such persons Vide letter No. 30722/F dt. 06.11.2021. (Attached as Annexure-VIII in agenda notes). In anticipation to the approval of BOG, it has been implemented for the 05 nos. employees of this Institution as per following rates.

Sl. No.	Name of the post	Present remuneration p.m as per Letter No. 28090/F 22.9.17 of Finance Deptt.	Remuneration p.m. as per Letter No.30722/F dt.6.11.21 of Finance
---------	------------------	------------------------------------------------------------------------------	------------------------------------------------------------------

			Deptt.
01	Asst. Storekeeper	8880	11100
02	Attendant & sweeper	8070	10100

The Board accorded post-facto approval for the same.

**14.10 Implementation of Notification No. Gad-Sc-Rules-0037-2017-28621/Gen. Dt.27.10.21 In Favour of Sri Prasanta Ku. Das, Data Entry Operator Engaged on Contractual Basis.**

Principal apprised the Board that as per the decision taken in the 13th B.O.G., Sri Prasanta Kumar Das has been appointed as Data Entry Operator on Contractual basis as per GA Deptt. Notification No. GAD-AC-Rules-009-2013/26108 dt. 17.09.2013. Also, he is getting consolidated remuneration of Rs. 9500/- p.m. as per ORSP Rules 2017 read with GA & PG Deptt. Notification No. GAD-SC-RULES-0037-2017-19574/Gen. Dt. 12.09.17. Now, the General Administration & Public Grievance Department amended rules Group-'C' Vide Notification No. GAD-SC-RULES-0037-2017/28621/Gen. Dt. 27.10.21 (attached as Annexure-IX in agenda notes).

In anticipation to the approval of BOG, the revised amended benefits have been extended in favour of Sri Prasanta Kumar Das, Data Entry Operator (Contractual) as follows:

Sl. No.	Name of the contractual employee	Present designation & remuneration as per GAD-SC-RULES-0037-2017-19574/Gen. Dt.12.9.17	Future designation & remuneration as per GAD-SC-RULES-0037-2017/28621/Gen. Dt.27.10.21
01	Sri Prasanta Kumar Das	Data Entry Operator on contractual (Rs. 9500/- p.m.)	Data Entry Operator (Initial Appointee) (Rs.14,200/-p.m.)

The Board accorded post-facto approval for the same.

#### **14.11 Approval for Fixation of remuneration of outsourced persons engaged at G.C.E., Keonjhar**

Principal apprised the Board that presently, the outsource persons are getting remuneration as per the actual days they are working & they are getting the rate of wages as applicable & prescribed by Government in accordance to the Tender floated & finalised for the purpose. The other Technical Institution in the state like IGIT, Sarang are giving remunerations to their outsource persons on consolidated basis. Now, the Finance Deptt. Vide letter No. 30722 dt. 06.11.21 (attached as Annexure-VIII in agenda notes) has revised the monthly consolidated remuneration for outsourced personnel. The persons engaged at this Institution on outsourced basis have represented to change the present remuneration structure. So, in anticipation to the approval of BOG, a fresh tender has been floated, so that the persons engaged at this Institution can be benefited as per norms.

The Board accorded post-facto approval for the same.

#### **14.12 Engagement of Two Persons (one Junior Assistant in the Establishment section and & Junior Steno to Principal) on outsource Basis**

There is only one Sr. Assistant continuing in Establishment Section & one Jr. Asst. post is lying vacant. The day to day works of Establishment Section has been increased and a lot of difficulty is being faced to update the works due to increase of intakes, staffs & official works. As per Govt. letter, we have requested to OPSC/OSSC/OSSSC to fill-up the vacant posts. So, one experienced personnel having requisite qualification with computer knowledge may be engaged in the Establishment Section on Outsource basis against the post of Jr. Assistant. Further, one post of Jr. Steno to Principal is lying vacant at this Institution. One experienced person having requisite qualification may be engaged against the post to assist the principal in performing confidential/emergency works till appointment of regular Jr. Steno. Hence, approval may be accorded to engage these personnel on outsource basis.

Principal  
Govt. College of Engineering  
Keonjhar

Chairman  
Board of Governors  
G.C.E., Keonjhar

The Board approved the engagement of one Junior Assistant and one Junior Steno on outsource basis.

**14.13 Engagement of Three Additional Security Personnel on Outsource basis**

Principal apprised that presently 11 security personnel have been engaged to guard the Main Gate and the Four Academic Blocks in three shifts with only one security guard at the main gate at any time. It is observed that at least two security personal is required to be present at the Main Gate at any time. Hence, three more security guard may be engaged on outsource basis.

The Board approved the engagement of three more security guard on outsource basis.

**14.14 Non-compounded Advance Increments to Faculty Members at the time of Joining at the Institute with M.Tech. and PhD. qualification and completing Ph.D. during their service as per AICTE notification No. 37-3/Legal/2010 Dt. 05.03.2010**

Principal apprised the Board that the AICTE Notification No. 37-3/Legal/2010 Dt. 05.03.2010, in Part-III, Section-4, Page-26 (attached as Annexure-X in agenda notes) specifies incentive for Ph.D./M.Tech. and other higher qualification.

- (i) Five non-compounded advance increments shall be admissible at the entry level of recruitment to persons possessing the degree of Ph.D. awarded in the relevant discipline by a university following the process of registration, course-work and external evaluation as prescribed by UGC.
- (ii) M. Phil degree holders at the time of recruitment to the post of lecturer shall be entitled to two non-compounded advance increments.
- (iii) Those possessing Post Graduate degree in a professional course such as M.Tech. in relevant branch / discipline recognised by a statutory

University shall also be entitled to 2 non-compounded advance increments at the entry level.

- (iv) Teachers who complete their Ph.D. degree while in service shall be entitled to three non-compounded increments if such Ph.D. is in the relevant branch / discipline and has been awarded by a university complying with the process prescribed by the UGC for enrolment, course-work and evaluation etc.

In the Government of Odisha, Industries Department Notification No. 5673-V-FE-17/2010-I Dt. 23.04.2010 (attached as Annexure-XI in agenda notes), the above incentives are not mentioned. Subsequently, the Higher Education Department has issued clarification to Registrar of Ravenshaw University (attached as Annexure-XII in agenda notes) for implementation of advance increments for the faculty members having M.Phil and Ph.D qualification.

The Board asked the principal to write a letter to the Government on this issue.

#### **14.15 Approval for Engagement of a Placement Officer having MBA degree and Industrial Experience on Contractual Basis**

Principal apprised the Board that presently one faculty member has been assigned the additional responsibility of Professor-in-Charge, Training & Placement. It becomes difficulty for the concerned faculty to reach out to different industries for the placement purpose due the regular academic workload. Hence, it is proposed to engage a Placement officer having MBA degree and industrial experience on contractual basis to visit different industries and coordinate the placement activity of the college. The monthly remuneration will be Rs. 35,000/- per month.

The Board after a detail deliberation approved the engagement of a Placement Officer on contractual basis with a monthly remuneration of Rs.50,000/- as a Placement Officer is very much required for the training and placement of the students.

#### 14.16 Approval for Development of a Dispensary and Engagement of One Pharmacist and One Nurse on Outsource Basis and a Doctor on Part-Time Basis

Principal apprised the Board that the college is located about 7.0 kilometers from the nearest Government Hospital. About 1000 students and 20 nos of staff members with their family resides in the college campus. During the medical emergency, the students were taken to this hospital. Hence it is proposed to develop a dispensary inside the campus with one pharmacist and one nurse on outsource basis and a doctor on part-time basis. The expenditure for the development of the dispensary will be from the Development Fund and the expenditure for the remuneration of the nursing staff and doctor will be either from the budget or from the Development Fund.

The Board approved the same.

#### 14.17 Approval for the Estimates of Different Electrical Works

Principal apprised the Board that the main electrical distribution panel board in the workshop building got damaged due to fire and IDCO was asked to take the repair work at an urgent basis. Also, IDCO was requested to submit the estimate for power supply system to the newly constructed staff quarters and principal quarter. IDCO has submitted the following estimates. The expenditure for these projects will be from Development Fund. Administrative approval was accorded due the urgent requirement. Hence, Principal requested the Board to accord post-facto approval for the same.

Sl. No	Name of the Work	Estimated Cost
1	Supply, Installation, Testing & Commissioning of Indoor floor mounted main Distribution Panel Board for power supply to the Workshop Building	Rs.5,94,253/-
2	Power Supply to Material Testing Laboratory, Advanced Material Testing Laboratory, Hydraulic Lab & Metrology Lab in Workshop Building	Rs. 2,20,824/-
3	Power Supply , Fixing & Testing of Meter Box with Cabling to newly constructed Principal's	Rs.5,40,569/-

	Quarter & 3-BHK Quarters, 2-Blocks	
4	power supply arrangement to nearly constructed principal quarter, 3-BHK quarter, 2-BHK quarters and street lights from existing 250 kVA substation	Rs.4,81,789/-
5	Power Supply to different machines inside Mineral Engineering Laboratory	Rs.3,30,600/-

The Board accorded the post-facto approval of the same.

#### 14.18 Approval for Formation of a Committee to Prepare the Gradation List of the Faculty Members


Principal apprised the Board that some assistant professors have submitted applications for preparation of a gradation list on the basis of seniority. Eight number of Assistant Professors have joined in August 2015 and four other Assistant Professors have joined in October 2016. After the pay protection approval of Dr. Manoj Kumar Senapati, who had joined in 2016, the assistant professors joined in 2015 have submitted applications for preparation of the gradation list as there is some ambiguity. Hence, Principal requested the Board to accord approval to form a committee with the following members to prepare the gradation list.

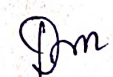
- |                                                           |                 |
|-----------------------------------------------------------|-----------------|
| 1. Prof. Trilochan Sahu, Principal                        | Chairman        |
| 2. Prof. S.S.Dash, HoD, Electrical & PIC, Establishment   | Member Convenor |
| 3. Dr. R.C.Mohapatra, HoD, Mechanical                     | Member          |
| 4. Dr. S.K.Mohapatra, PIC, T&P                            | Member          |
| 5. Sri Mukesh Bathre, HoD, CSE                            | Member          |
| 6. Prof. P.K.Pradhan, Prof. Civil and Ex-Registrar, VSSUT | Member          |

The Board approved the formation of the Committee with the above members.

#### 14.19 Approval for TA & DA for Attending Workshop, Conference, FDP etc. from the Faculty Development Fund created as per TEQIP guidelines

Principal apprised the Board that during TEQIP project, the faculty members were provided with registration fee, TA & DA from the TEQIP grant for attending workshop, seminar, FDP, STTP, conference etc. In the 13<sup>th</sup> Board meeting, approval has been accorded to reimburse the registration fee for

  
Principal  
S.C.E. College of Engineering  
Keonjhar

  
Chairman  
Board of Governors  
S.C.E. Keonjhar

attending such programmes. Faculty members are requesting to grant some amount for the TA & DA for attending such programme as available in other institutes like IGIT, Sarang and OUTR, Bhubaneswar and requested to accord approval for granting of TA & DA to faculty members as per the State Government norms limiting to Rs. 20,000/- in one academic year from the TEQIP sustainability fund.

The Board approved the same.

**14.20 Rectification in Designation and Pay Fixation of Mr. Pranatosh Acharya, Junior Librarian, GCE Keonjhar**

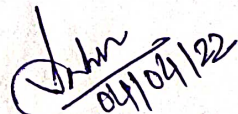
Principal apprised the Board that Mr. Pranatosh Acharya, Junior librarian, GCE Keonjhar was appointed as Resource Librarian (Junior) in Orissa School of Mining Engineering (Degree Stream) vide office order no. 1416 dt.

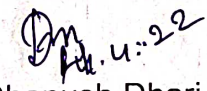
30.11.2004 of Principal-sum-secretary, OCM&E, Keonjhar Society on the initial consolidated remuneration Rs. 3050.00 per month. At that time, no post was sanctioned for the OSME (Degree Stream) by the government.

In the year 2008, the Government had created various posts (Teaching & Non-teaching) including the post of Assistant Librarian vide office order no G.O.5865/I dt. 10.04.2008 w. e. f. the date of issue of office order.

Later in the year 2015, the contractual employees of the institute were regularized as per G.A. Dept. Resolution No. 26108/Gen. Dt. 17.09.2013 by the registrar, BPUT, Rourkela Odisha vide office order no. 10992 Dt. 04.08.2015. Mr. Prana Tosh Acharya was regularized as Junior Librarian against the sanctioned post of Assistant Librarian. As per the government notifications and guidelines, he was eligible to be regularized as Assistant Librarian, but he was regularized on the lower grade post (Pay Scale Rs. 5200-20200 + AGP 2000) against the sanctioned higher-grade post (Pay Scale Rs. 9300-34800 + AGP 4200) even after his eligibility for the regularization on the sanctioned post i. e. Assistant Librarian.

The Board asked the principal to reexamine the case thoroughly and write a letter to Government accordingly.

  
(Prof. Trilochan Sahu)  
Principal  
Principal  
Govt. College of Engineering  
Keonjhar

  
(Prof. Dhanush Dhari Misra)  
Chairman, BoG  
Chairman  
Board of Go  
G.C.E., Ke